



Frank J. Lesko  
Office of the City Clerk  
Vital Records  
300 S. 7th St. Room 106  
Springfield, IL 62701-1688  
Phone: 217-789-2216 Fax: 217-789-2144

**PPAYMENT METHODS:**  
**\* Money Order/Cashiers  
Check\***  
**Online Credit Card Payments  
(Do NOT mail in credit Card  
Information)**

**APPLICATION FOR SEARCH OF BIRTH RECORDS**

**SANGAMON COUNTY RECORDS ONLY - RECORDS AVAILABLE JANUARY 1985-PRESENT**

Name on Certificate: \_\_\_\_\_  
First Middle Last

Place Of Birth: \_\_\_\_\_  
City Hospital

Date Of Birth: \_\_\_\_\_  
Month Day Year

Father: \_\_\_\_\_  
First Middle Last

Mother: \_\_\_\_\_  
First Middle (Maiden)

**\*To Avoid Delay, Please Bring Photo Identification With You.\***

Your Name: \_\_\_\_\_  
First Middle Last

Address \_\_\_\_\_  
Street City State/Zip Phone Number

Relationship to Person Named Above : \_\_\_\_\_

Intended Use of Record \_\_\_\_\_ Copies \_\_\_\_\_ Identification: \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

**If You Would Like Your Records Mailed, Please Send a Copy of Your Drivers License or other State Issued Identification with Your Completed Application for Birth Record. Please Provide the Address, if Different from Above:**

Address \_\_\_\_\_  
Street City State/Zip Phone Number

**FEE: FIRST COPY - \$17.00 ADDITIONAL COPIES - \$7.00 EACH  
WHEN PURCHASED AT THE SAME TIME**

**CASHIER'S CHECK OR MONEY ORDER PAYABLE TO:  
CITY OF SPRINGFIELD**

**Applications in person are accepted with payment form of cash, money order/cashier's check and/or credit card (Master Card, Visa, Discover or American Express). No credit card information can be accepted with mail-in application. No personal checks accepted.**